

Fairtrade Australia and New Zealand Ltd

A.C.N: 114 571 881

Annual Financial Report

For the Year Ended 30 June 2018

Contents

For the Year Ended 30 June 2018

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Directors' Report

30 June 2018

The directors present their report together with the financial report of Fairtrade Australia and New Zealand Ltd ("Fairtrade ANZ" or "the Company") for the financial year ended 30 June 2018 and the auditor's report thereon.

1. Directors

The names of the director in office at any time during the whole financial year and to the date of this report, unless otherwise stated:

Director	Appointment date	Qualifications, experience and special responsibilities
Valentina Tripp (Chair)	1 June 2012	<p>Qualifications: MBA, B.Comms (Melb), CPA</p> <p>Experience: 20 years commercial experience in corporate strategy, operational restructuring, turnaround, commercial due diligence, supply chain, international trade, manufacturing, sourcing, brand and portfolio management.</p> <p>Special Responsibilities:</p> <p>Chair of Board; Member of Finance and Risk Committee; and Member of Nominations Committee.</p>
Lisa Barker	11 April 2014	<p>Qualifications: B.A, LL.B. and LL.M (International Law)</p> <p>Experience: Experience in international law, human rights and trade and development for both government and private sector.</p> <p>Special Responsibilities:</p> <p>Member of the Nominations Committee.</p>
Gareth Edgecombe	11 April 2014	<p>Qualifications: BMS (Hons)</p> <p>Experience: Experience in sales, marketing and strategy roles in FMCG, with 15 years in business leadership roles.</p> <p>Special Responsibilities:</p> <p>Chair of Business Development Committee.</p>
David Head	30 May 2016	<p>Qualifications: B.Econ (Monash)</p> <p>Experience: Over 30 years' experience as a Chief Executive, Non-Executive Director, and Corporate Advisor in a wide range of Industry sectors in Australia, New Zealand, Asia and Europe, including Publicly Listed, Private Companies and Not for Profit Organisations.</p> <p>Special Responsibilities:</p> <p>Chair of the Finance and Risk Committee.</p>
John Hewson AM	27 February 2017 Cease Date: 10 October 2017	<p>Qualifications: Ph.D (Econ), M.A, B.Econ</p> <p>Experience: Extensive experience as an economist, academic, business, politics, media and charitable, not for profit and community activities.</p>
Karen Mapusua	14 November 2012	<p>Qualifications:</p> <p>Experience: Experience in the Pacific organic and Fairtrade movement, including the development of the Pacific Organic Standard and Guarantee Scheme.</p>

Directors' Report

30 June 2018

1. Directors (continued)

Markerita Poutasi	6 August 2014	Qualifications: B.A, LL.B Experience: Experience in promoting trade in the Pacific region, public international law and promoting leadership development for Pacific managers. Special Responsibilities: Chair of the Producer Support and Relations Committee; Member of the Finance and Risk Committee.
Katherine Rich	8 September 2017	Qualifications: B.Comm B.A Experience: Experience across a range the FMCG sector in New Zealand, New Zealand Government Departments and politics, including 9 years as a NZ MP. Special Responsibilities: Member of the Business Development Committee
Delia Rickard	22 August 2014	Qualifications: B.A, LL.B Experience: Extensive experience in regulation, communications and consumer protection with ACCC, ASIC and working for several Federal Consumer Affairs Ministers. Special Responsibilities: Chair of Marketing & Community Engagement Committee

2. Principal activities

The principal activity of Fairtrade ANZ during the financial year was to improve economic and community development of rural communities in developing countries through Fairtrade certification and market access. These activities included:

- Fairtrade Fortnight Campaign
- Protest With Your Purchase Campaign
- Trade Shows
- Participation in Industry Forums / Presentations
- PSR Work supporting producers in the Pacific region, particularly in PNG, East Timor, Samoa, Vanuatu and Tonga.

There were no significant changes in the nature of the activities of the Company during the year.

Short term objectives

The Company's short term objectives are to:

- Expand market access in Australia and New Zealand for Fairtrade certified producers with a particular focus on Indo-Pacific supply chains;
- Build awareness of the Fairtrade Mark and convert awareness of the Fairtrade Mark into regular product purchase;
- Provide assurance to consumers of the Fairtrade Mark via a credible and independent certification program; and
- Improve economic and community development of Pacific rural communities through Fairtrade certification and market access.

Long term objectives

The Company's long term objectives are to:

- Improve the livelihoods for small-scale farmers and workers;
- Increase Fairtrade Producer Organisation income; and
- Facilitate community development, driven by use of the Fairtrade Premium

Directors' Report

30 June 2018

2. Principal activities (continued)

Strategy for achieving the objectives

To achieve these objectives, the Company has adopted the following strategies:

- Build the market – through customers, commodities and geography, including by strengthening our relationships with key stakeholders and creating commodity plans to establish market access for Fairtrade certified products and develop new opportunities for Fairtrade certified products, particularly from the Indo-Pacific region, as well as managing and regular engagement with existing licensees and participating in trade shows;
- Consumer and community marketing and engagement – by carrying out consumer campaigns, advocacy and campaigning for trade justice, community grants, developing networks and alliances/partnerships and media relations and monitoring;
- Conducting scheduled audits of licensees in accordance with the Assurance Code; and
- Supporting Fairtrade producer organisations among producing communities in the Pacific region, providing market access to Fairtrade producers in the Pacific region and improved regional participation in Fairtrade International.

How principal activities assisted in achieving the objectives

The principal activities assisted the Company in achieving its objectives by raising public awareness regarding the Fairtrade Mark, expanding market access in Australia and New Zealand of Fairtrade certified product and building the capacity of producers in the Pacific region to obtain Fairtrade certification.

Performance measures

Fairtrade ANZ measures its performance through the use of both quantitative and qualitative benchmarks. The benchmarks are used by the directors to assess the financial sustainability of Fairtrade ANZ and whether Fairtrade's objectives are being achieved.

Members guarantee

Fairtrade ANZ is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If Fairtrade ANZ is wound up, the constitution states that each member is required to contribute a maximum of \$100 each towards meeting any outstanding obligations of the entity. At 30 June 2018, the total amount that members of Fairtrade ANZ are liable to contribute if Fairtrade ANZ is wound up is \$300 (2017: \$300).

3. Meetings of directors

During the financial year, four meetings of directors (including committees of directors) were held. Attendances by each director during the year were as follows:

	Directors' Meetings		Finance and Risk Committee		Business Development Committee		Marketing and Community Engagement Committee		PSR Committee	
	Number eligible to attend	Number attended	Number eligible to attend	Number attended	Number eligible to attend	Number attended	Number eligible to attend	Number attended	Number eligible to attend	Number attended
Valentina Tripp	5	5	4	4	-	-	-	-	-	-
Lisa Barker	5	5	-	-	-	-	-	-	-	-
Gareth Edgecombe	5	5	-	-	2	2	-	-	-	-
David Head	5	4	4	4	-	-	-	-	-	-
John Hewson AM	1	-	-	-	-	-	-	-	-	-
Karen Mapusua	5	3	-	-	-	-	-	-	-	-
Markerita Poutasi	5	4	4	4	-	-	-	-	1	1
Katherine Rich	4	4	-	-	2	2	-	-	-	-
Delia Rickard	5	3	2	1	-	-	1	1	-	-

4. Operating and financial review

The total revenue for the year was \$4,519,957 (2017: \$4,885,197).

The surplus for the year amounted to \$31,150 (2017: \$263,625). The Company is exempt from income tax.

5. Dividends

The Company being a public company limited by guarantee is precluded under its Constitution from payment of dividends to its members.

6. Significant changes in the state of affairs

In the opinion of the directors there were no significant changes in the state of affairs of the Company that occurred during the financial year under review.

Directors' Report

30 June 2018

7. Events subsequent to reporting date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors, to affect significantly the operations of the Company, the results of those operations, or the state of affairs of the Company, in future financial years.

8. Likely developments

Further information about likely developments in the operations of the Company and the expected results of those operations in future financial years has not been included in this report because disclosure of the information would be likely to result in unreasonable prejudice to the Company.

9. Indemnification and insurance of officers and auditors

Indemnification

Since the end of the previous financial year, the Company has not indemnified or made a relevant agreement for indemnifying against a liability any person who is or has been an officer or auditor of the Company.

Insurance premiums

During the financial year the Company has paid premiums in respect of directors' and officers' liability and legal expenses insurance contracts for the year ended 30 June 2018 and since the financial year, the Company has paid premiums in respect of such insurance contracts for the year ending 30 June 2018. Such insurance contracts insure against certain liabilities (subject to specific exclusions) persons who are or have been directors or executive officers of the Company.

The directors have not included details of the nature of the liabilities covered or the amount of the premiums paid in respect of the directors' and officers' liability and legal expenses insurance contracts, as such disclosure is prohibited under the terms of the contract.

10. Lead auditor's independence declaration

The lead auditor's independence declaration is set out on page 7 and forms part of the directors' report for the financial year ended 30 June 2018.

Signed in accordance with a resolution of the Board of Directors:



Valentina Tripp

Board Chair,

Fairtrade Australia and New Zealand



David Head

Chair of Finance & Risk Committee

Fairtrade Australia and New Zealand

Dated this 26th day of October 2018



Lead Auditor's Independence Declaration under subdivision 60-C section 60-40 of Australian Charities and Not-for-profits Commission Act 2012

To the Directors of Fairtrade Australia and New Zealand Ltd

I declare that, to the best of my knowledge and belief, in relation to the audit for the financial year ended 30 June 2018 there have been:

- i. no contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

KPMG

Amanda Bond
Partner

Melbourne
26 October 2018

Statement of Surplus or Deficit and Other Comprehensive Income

For the Year Ended 30 June 2018

	Note	2018 \$	2017 \$
Income			
Grant income	4	1,598,809	2,012,071
License fees		2,609,455	2,870,558
Other income		311,693	2,568
Total income		4,519,957	4,885,197
Expenses			
Australian grants			
International program costs		179,707	201,578
Program support costs		507,949	443,582
Community education costs		365,413	321,977
New Zealand grants			
International program costs		287,594	438,424
Program support costs		66,784	364,476
Community education costs		109,602	144,702
Total grant expenditure	5(b)	1,517,049	1,914,739
Organisation costs		26,628	1,232
Domestic program costs		111,872	58,545
Employment costs		1,337,966	981,859
Licensing costs		781,760	1,162,154
Non-monetary costs		40,748	28,162
Occupancy costs		123,611	122,434
Other employment costs		103,657	111,534
Other costs		334,087	129,174
Technology costs		86,167	115,499
Total expenditure		4,463,545	4,625,332
Surplus from operating activities		56,412	259,865
Finance income		7,090	18,457
Finance cost		(32,352)	(14,697)
Surplus for the year		31,150	263,625
Other comprehensive income			
Foreign currency translation losses		(63,420)	(16,280)
Total comprehensive surplus/(deficit) for the year		(32,270)	247,345

The accompanying notes on page 12 to 23 form part of these financial statements.

Statement of Financial Position

30 June 2018

	Note	2018 \$	2017 \$
ASSETS			
Cash and cash equivalents	6	2,049,079	2,567,911
Trade and other receivables	7	877,265	777,751
TOTAL CURRENT ASSETS		2,926,344	3,345,662
Property, plant and equipment	8	50,369	49,430
Intangible assets	9	3,056	17,549
TOTAL NON-CURRENT ASSETS		53,425	66,979
TOTAL ASSETS		2,979,769	3,412,641
LIABILITIES			
Trade and other payables	10	571,826	604,196
Deferred revenue	11	993,569	1,384,767
Employee benefits	12	116,985	93,949
TOTAL CURRENT LIABILITIES		1,682,380	2,082,912
Employee benefits	12	13,280	13,350
TOTAL NON-CURRENT LIABILITIES		13,280	13,350
TOTAL LIABILITIES		1,695,660	2,096,262
NET ASSETS		1,284,109	1,316,379
EQUITY			
Reserves		444,269	507,689
Retained earnings		839,840	808,690
TOTAL EQUITY		1,284,109	1,316,379

The accompanying notes on page 12 to 23 form part of these financial statements.

Statement of Changes in Equity

For the Year Ended 30 June 2018

	Retained Earnings \$	Foreign Currency Translation Reserve \$	General Reserves \$	Total \$
Balance at 1 July 2017	808,690	94,327	413,362	1,316,379
Total comprehensive income for the year				
Other comprehensive loss:				
Exchange differences on translating foreign operations	-	(63,420)	-	(63,420)
Total other comprehensive loss	-	(63,420)	-	(63,420)
Surplus for the year	31,150	-	-	31,150
Total comprehensive loss for the period	31,150	(63,420)	-	(32,270)
Balance at 30 June 2018	839,840	30,907	413,362	1,284,109

	Retained Earnings \$	Foreign Currency Translation Reserve \$	General Reserves \$	Total \$
Balance at 1 July 2016	550,260	110,607	408,167	1,069,034
Total comprehensive income for the year				
Other comprehensive loss:				
Exchange differences on translating foreign operations	-	(16,280)	-	(16,280)
Total other comprehensive loss	-	(16,280)	-	(16,280)
Surplus for the year	263,625	-	-	263,625
Total comprehensive income / (loss) for the year	263,625	(16,280)	-	247,345
Net transfers (from) / to retained earnings	(5,195)	-	5,195	-
Balance at 30 June 2017	808,690	94,327	413,362	1,316,379

Foreign currency translation reserve

Exchange differences arising on translation of the foreign branch are recognised in other comprehensive income - foreign currency translation reserve.

General Reserves

The general reserve records funds set aside for future expansion of the company.

Statement of Cash Flows

For the Year Ended 30 June 2018

	Note	2018 \$	2017 \$
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from grants		1,334,751	1,283,798
Receipts from Licensees		2,874,757	3,119,931
Payments to suppliers and employees		(4,891,136)	(5,054,265)
Other income		246,320	109,633
Interest received		7,090	18,457
Net cash used in operating activities	13	<u>(428,218)</u>	<u>(522,446)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:			
Purchase of property, plant and equipment	8	<u>(27,194)</u>	<u>(29,688)</u>
Net cash used in investing activities		<u>(27,194)</u>	<u>(29,688)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:			
Effects of exchange rate changes on cash and cash equivalents		<u>(63,420)</u>	<u>(16,280)</u>
Net decrease in cash and cash equivalents held		(518,832)	(568,414)
Cash and cash equivalents at beginning of year		2,567,911	3,136,325
Cash and cash equivalents at end of financial year	13	<u>2,049,079</u>	<u>2,567,911</u>

Notes to the Financial Statements

For the Year Ended 30 June 2018

1 Reporting Entity

Fairtrade Australia and New Zealand Ltd is a not-for-profit company limited by guarantee, incorporated and domiciled in Australia. The financial report covers Fairtrade Australia and New Zealand Ltd as an individual entity. The Company is primarily involved in the economic improvement and community development of rural communities in developing countries through Fairtrade certification and market access.

2 Basis of Preparation

a) Statement of compliance

The financial statements are Tier 2 general purpose financial statements which have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements adopted by the Australian Accounting Standards Board and the Australian Charities and Not-for-profits Commission Act 2012. These financial statements comply with Australian Accounting Standards – Reduced Disclosure Requirements.

The financial statements were authorised for issue by the Board of Directors on 26 October 2018.

b) Basis of measurement

The financial statements have been prepared on the historical cost basis.

c) Functional and presentation currency

These financial statements are presented in Australian dollars, which is the Company's functional currency.

d) Use of estimates and judgements

In the preparation of financial statements, management has made judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

The accounting policies set out below have been applied consistently in all periods presented in these financial statements and have been consistently applied by the Company.

3 Significant Accounting Policies

a) Income tax

No provision for income tax has been raised as the Company is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

b) Leases

i) Leased assets

Assets held by the Company under leases which transfer to the Company substantially all the risks and rewards of ownership are classified as finance leases. On initial recognition, the leased asset is measured at an amount equal to the lower of its fair value and the present value of the minimum lease payments. Subsequent to initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset. Assets held under other leases are classified as operating leases and the associated assets are not recognised in the Company's statement of financial position.

ii) Lease payments

Payments made under operating leases are recognised in surplus or deficit on a straight-line basis over the term of the lease. Lease incentives received are recognised as an integral part of the total lease expense, over the term of the lease.

Minimum lease payments made under finance leases are apportioned between the finance expense and the reduction of the outstanding liability. The finance expense is allocated to each period during the lease term so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Notes to the Financial Statements

For the Year Ended 30 June 2018

3 Significant Accounting Policies (continued)

b) Leases (continued)

iii) *Determining whether an arrangement contains a lease*

At inception of an arrangement, the Company determines whether such an arrangement is or contains a lease. This will be the case if the following two criteria are met:

- the fulfilment of the arrangement is dependent on the use of a specific asset or assets; and
- the arrangement contains a right to use the asset(s).

At inception or upon reassessment of the arrangement, the Company separates payments and other consideration required by such an arrangement into those for the lease and those for other elements on the basis of their relative fair values. If the Company concludes for a finance lease that it is impracticable to separate the payments reliably, an asset and a liability are recognised at an amount equal to the fair value of the underlying asset. Subsequently the liability is reduced as payments are made and an imputed finance charge on the liability is recognised using the Company's incremental borrowing rate.

c) Revenue

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Company and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

All revenue is stated net of the amount of goods and services tax (GST).

i) *Grant revenue*

Non-reciprocal grant revenue is recognised in surplus or deficit when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

ii) *License fees*

Under most of our patent license agreements, we receive license fee payments based upon our licensees' net sales of covered products. Generally, under these agreements licensees are required to submit flow of goods reports (sales reports) one quarter in arrears.

We recognise license fee revenues when we can reliably estimate such amounts. As such, we recognise license fee revenues when they are reported by our licensees and they are reliably measurable by the Company.

Under this accounting policy, the license fee revenues are not based upon our estimates and such license fee revenues are typically reported in the same period in which we invoice our licensees.

d) Finance income and finance costs

The Company's finance income and finance costs include:

- interest income;
- interest expense;
- the foreign currency gain or loss on financial assets and financial liabilities.

Interest income is recognised as it accrues, using the effective interest method. Interest income is recognised as it accrues in the surplus or deficit, using the effective interest method.

Notes to the Financial Statements

For the Year Ended 30 June 2018

3 Significant Accounting Policies (continued)

e) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the Australian Taxation Office (ATO) is included as a current asset or liability in the balance sheet.

Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

f) Property, plant and equipment

i) Recognition and measurement

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Capital works in progress are measured at cost.

Cost includes expenditure that is directly attributable to the acquisition of an asset. The cost of self-constructed assets includes the cost of materials and direct labour, any other costs directly attributable to bringing the asset to a working condition for its intended use, the costs of dismantling and removing the items and restoring the site on which they are located and capitalised borrowing costs. Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Any gains and losses on disposal of an item of property, plant and equipment (calculated as the difference between the proceeds from disposal and the carrying amount of the item) is recognised in surplus or deficit.

ii) Subsequent costs

Subsequent expenditure is capitalised only when it is probable that the future economic benefits associated with the expenditure will flow to the Company. Ongoing repairs and maintenance is expensed as incurred.

iii) Depreciation

Items of property, plant and equipment are depreciated from the date that they are installed and are ready for use, or in respect of internally constructed assets, from the date that the asset is completed and ready for use.

Depreciation is calculated to write off the cost of property, plant and equipment less their estimated residual values using the straight-line basis over their estimated useful lives. Depreciation is generally recognised in surplus or deficit, unless the amount is included in the carrying amount of another asset. Leased assets are depreciated over the shorter of the lease term and their useful lives unless it is reasonably certain that the Company will obtain ownership by the end of the lease term.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	2018	2017
Office furniture and equipment	20.00%	20.00%
Computer equipment	33.33%	33.33%
Leasehold improvements	20.00%	20.00%

g) Intangible assets

i) Software

Software has a finite life and is carried at cost less any accumulated amortisation and impairment losses. It has an estimated useful life of between one and four years.

ii) Amortisation

Amortisation is recognised in surplus or deficit on a straight-line basis over the estimated useful lives of intangible assets, other than goodwill, from the date that they are available for use. Amortisation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

Notes to the Financial Statements

For the Year Ended 30 June 2018

3 Significant Accounting Policies (continued)

h) Financial instruments

i) *Non-derivative financial assets*

The Company initially recognises loans and receivables and deposits on the date that they are originated. All other financial assets (including assets designated at fair value through surplus or deficit) are recognised initially on the trade date at which the Company becomes a party to the contractual provisions of the instrument.

The Company derecognises a financial asset when the contractual rights to the cash flows from the asset expire, or it transfers the rights to receive the contractual cash flows on the financial asset in a transaction in which substantially all the risks and rewards of ownership of the financial asset are transferred. Any interest in transferred financial assets that is created or retained by the Company is recognised as a separate asset or liability.

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when, and only when, the Company has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

The Company has the following non-derivative financial assets: loans and receivables.

Loans and receivables

Loans and receivables are financial assets with fixed or determinable payments that are not quoted in an active market. Such assets are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition loans and receivables are measured at amortised cost using the effective interest method, less any impairment losses. Loans and receivable comprise cash and cash equivalents and trade and other receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash balances and call deposits with original maturities of three months or less from the acquisition date that are subject to an insignificant risk of changes in their fair value, and are used by the Company in the management of its short-term commitments.

ii) *Non-derivative financial liabilities*

Financial liabilities are recognised initially on the trade date at which the Company becomes a party to the contractual provisions of the instrument.

The Company derecognises a financial liability when its contractual obligations are discharged or cancelled or expire.

The Company classifies non-derivative financial liabilities into the other financial liabilities category. Such financial liabilities are recognised initially at fair value less any directly attributable transaction costs. Subsequent to initial recognition, these financial liabilities are measured at amortised cost using the effective interest rate method.

Other financial liabilities comprise of trade and other payables.

i) Impairment

i) *Non-derivative financial assets*

A financial asset not carried at fair value through surplus or deficit is assessed at each reporting date to determine whether there is any objective evidence that it is impaired. A financial asset is impaired if objective evidence indicates that a loss event has occurred after the initial recognition of the asset, and that the loss event had a negative effect on the estimated future cash flows of that asset that can be estimated reliably.

Objective evidence that financial assets are impaired can include default or delinquency by a debtor, restructuring of an amount due to the Company on terms that the Company would not consider otherwise, indications that a debtor will enter bankruptcy or economic conditions that correlate with the disappearance of an active market for a security. In addition, for an investment in an equity security, a significant or prolonged decline in its fair value below its cost is objective evidence of impairment. The Company considers a decline of 20 percent to be significant and a period of nine months to be prolonged.

Notes to the Financial Statements

For the Year Ended 30 June 2018

3 Significant Accounting Policies (continued)

i) Impairment (continued)

Financial assets measured at amortised cost

The Company considers evidence of impairment for financial assets measured at amortised cost (trade and other receivables) at both a specific asset and collective level. All individually significant assets are assessed for specific impairment. Those found not to be specifically impaired are then collectively assessed for any impairment that has been incurred but not yet identified. Assets that are not individually significant are collectively assessed for impairment by grouping together assets with similar risk characteristics.

In assessing collective impairment the Company uses historical trends of the probability of default, timing of recoveries and the amount of loss incurred, adjusted for management's judgement as to whether current economic and credit conditions are such that the actual losses are likely to be greater or less than suggested by historical trends.

An impairment loss in respect of a financial asset measured at amortised cost is calculated as the difference between its carrying amount and the present value of the estimated future cash flows discounted at the asset's original effective interest rate. Losses are recognised in surplus or deficit and reflected in an allowance account against receivables. Interest on the impaired asset continues to be recognised through the unwinding of the discount. When an event occurring after the impairment (e.g. repayment by a debtor) was recognised causes the amount of impairment loss to decrease, the decrease in impairment loss is reversed through surplus or deficit.

ii) *Non-derivative financial assets*

The carrying amounts of the Company's non-financial assets, other than inventories, are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists then the asset's recoverable amount is estimated.

The recoverable amount of an asset is the greater of its depreciated cost and its fair value less costs to sell. Depreciated replacement cost is defined as the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. The current replacement cost of an asset is its cost measured by reference to the lowest cost at which the gross future economic benefits of that asset could currently be obtained in the normal course of business. An impairment loss is recognised if the carrying amount of an asset exceeds its estimated recoverable amount. Impairment losses are recognised in surplus or deficit.

In respect of other assets, impairment losses recognised in prior periods are assessed at each reporting date for any indications that the loss has decreased or no longer exists. An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised.

j) Employee benefits

i) *Short-term employee benefits*

Short-term employee benefits are expensed as the related service is provided. A liability is recognised for the amount expected to be paid under short term cash bonus or profit sharing plans if the Company has a present legal or constructive obligation to pay this amount as a result of past service provided by the employee, and the obligation can be estimated reliably.

ii) *Defined contribution plans*

Obligations for contributions to defined contribution plans are recognised as the related service is provided. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in future payments is available.

iii) *Other long term employee benefits*

The Company's net obligation in respect of long term employee benefits is the amount of future benefit that employees have earned in return for their service in the current and prior periods. Expected future benefits are discounted using market yields at reporting date on Australian corporate bonds with terms to maturity and currency that matches, as closely as possible, the estimated future cash outflows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

Notes to the Financial Statements

For the Year Ended 30 June 2018

3 Significant Accounting Policies (continued)

j) Employee Benefits (continued)

iv) Termination benefits

Termination benefits are expensed at the earlier of when the Company can no longer withdraw the offer of those benefits and when the Company recognises costs for a restructuring. If benefits are payable more than 12 months of the end of the reporting period, then they are discounted.

k) Provisions

A provision is recognised in the statement of financial position when the Company has a present legal or constructive obligation as a result of a past event, and it is probable that an outflow of economic benefits will be required to settle the obligation. Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability. The unwinding of the discount is recognised as finance costs.

l) Foreign currency transactions and balances

i) Foreign currency transactions

Transactions in foreign currencies are translated to the respective functional currencies of Company at exchange rates at the dates of the transactions.

Monetary assets and liabilities denominated in foreign currencies at the reporting date are translated to the functional currency at the exchange rate at the reporting date. Non-monetary assets and liabilities that are measured at fair value in foreign currency are translated to the functional currency at the exchange rate when the fair value was determined. Foreign currency differences are generally recognised in surplus or deficit. Non-monetary items that are measured based on of historical cost in a foreign currency are not translated.

ii) Foreign operations

The assets and liabilities of foreign operations, excluding goodwill and fair value adjustments arising on acquisition, are translated to Australian dollars at exchange rates at the reporting date. The income and expenses of foreign operations are translated to Australian dollars at exchange rates at the dates of the transactions.

Foreign currency differences are recognised in statement of surplus or deficit and other comprehensive income, and presented in the foreign currency translation reserve (translation reserve) in equity.

When a foreign operation is disposed of such that control, significant influence or joint control is lost, the cumulative amount in the translation reserve related to that foreign operation is reclassified to surplus or deficit as part of the gain or loss on disposal.

m) Accounting standards and interpretations issued, not yet effective, and not early adopted

A number of new standards, amendments to standards and interpretations are effective for annual periods beginning after 1 July 2018, and have not been applied in preparing these financial statements. Those which may be relevant to the Company are set out below. The Company does not plan to adopt these standards early.

i) AASB 1058 Income for Not-for-Profits

AASB 1058 *Income for Not-for-Profits* sets out new requirements for recognition and measurement of income for not-for-profit entities. The concept of reciprocal and non-reciprocal transactions has been removed, and instead an assessment of enforceability and performance obligation is required. AASB 1058 is effective for annual reporting periods beginning on or after 1 July 2019, with early adoption permitted.

The Company is assessing the potential impact on its financial statements resulting from the application of AASB1058.

ii) AASB 9 Financial Instruments

AASB 9 *Financial Instruments* sets out new requirements for recognising and measuring financial assets, financial liabilities and some contracts to buy or sell non-financial items. AASB 9 is effective for annual reporting periods beginning on or after 1 July 2018

Notes to the Financial Statements

For the Year Ended 30 June 2018

3 Significant Accounting Policies (continued)

m) Accounting standards and interpretations issued, not yet effective, and not early adopted (continued)

iii) AASB 16 Leases

AASB 16 *Leases* requires entities to bring most operating leases on-balance sheet. Entities with operating leases will appear to be more asset-rich, but also more heavily indebted. AASB 16 is effective for annual periods beginning on or after 1 July 2019.

The Company is assessing the potential impact on its financial statements resulting from the application of AASB 16.

	2018 \$	2017 \$
4 Revenue and Other Income		
Grant income		
- MFAT Grants	463,980	906,028
- IFAD Grants	-	49,041
- DFAT Grants	1,053,069	905,124
- Other Grants	-	54,546
	<u>1,517,049</u>	<u>1,914,739</u>
Grant administration support	81,760	97,332
Total grant income	<u>1,598,809</u>	<u>2,012,071</u>

No income in the form of donations, gifts, bequests or legacies have been received in the current or prior financial period, nor has any income been received in relation to International Political or Religious Adherence Promotion Programs.

5 Expenses

a) Auditor's fees

Audit of annual financial statements

Audit of financial statements	20,171	19,880
Other services		
Compilation of accounts	-	4,000
Total auditor's fees	<u>20,171</u>	<u>23,880</u>

b) Other expenses

Grant related activity expenses		
- MFAT activity expense	463,980	906,028
- IFAD activity expense	-	49,041
- DFAT activity expense	1,053,069	905,124
- Other activity expense	-	54,546
Total grant related activity expenses	<u>1,517,049</u>	<u>1,914,739</u>
Rental expense on operating leases		
- minimum lease payments	118,356	122,434
Depreciation expense	26,255	14,028
Amortisation expense	14,493	14,127
Bad debts and provision for doubtful debt movement	(36,423)	(72,346)
Employee expenditure	<u>1,820,062</u>	<u>1,747,917</u>

Notes to the Financial Statements

For the Year Ended 30 June 2018

	2018 \$	2017 \$
6 Cash and cash equivalents		
Cash at bank and in hand	1,319,316	1,280,995
Investment and interest-bearing accounts	548,766	902,935
General reserve funds in hand	180,997	179,113
Donor funds in hand	-	204,868
Total cash and cash equivalents	2,049,079	2,567,911

Included in the cash and cash equivalents balance are unexpended grant funds amounting to \$993,569 (2017: \$1,384,767). Refer to Note 11.

7 Trade and other receivables		
Trade receivables	741,673	545,611
Accrued debtors	86,804	181,818
Prepayments	48,788	50,322
Total trade and other receivables	877,265	777,751

As at 30 June 2018, trade receivables are shown net of an impairment allowance for doubtful debts of \$14,587 (2017: \$51,543) arising from the inability of debtors to pay.

8 Property, plant and equipment				
	Office furniture and equipment \$	Computer equipment \$	Leasehold improvement s \$	Total \$
Cost				
At 1 July 2016	16,525	27,234	20,626	64,385
Additions	8,653	21,035	-	29,688
At 30 June 2017	25,178	48,269	20,626	94,073
Additions	4,811	22,383	-	27,194
At 30 June 2018	29,989	70,652	20,626	121,267
Accumulated depreciation				
At 1 July 2016	6,507	19,331	4,777	30,615
Depreciation for the year	3,419	6,668	3,941	14,028
At 30 June 2017	9,926	25,999	8,718	44,643
Depreciation for the year	9,006	13,308	3,941	26,255
At 30 June 2018	18,932	39,307	12,659	70,898
Carrying amounts				
At 1 July 2016	10,018	7,903	15,849	33,770
At 30 June 2017	15,252	22,270	11,908	49,430
At 30 June 2018	11,057	31,345	7,967	50,369

Notes to the Financial Statements

For the Year Ended 30 June 2018

9 Intangible assets

Intangible assets		Total \$
Software		
Cost		
At 1 July 2016		65,720
At 30 June 2017		65,720
At 30 June 2018		65,720
Accumulated amortisation		
At 1 July 2016		34,044
Amortisation for the year		14,127
At 30 June 2017		48,171
Amortisation for the year		14,493
At 30 June 2018		62,664
Carrying amounts		
At 1 July 2016		31,676
At 30 June 2017		17,549
At 30 June 2018		3,056
	2018	2017
	\$	\$

10 Trade and other payables

Trade payables – third parties	110,414	121,439
Trade & other payables – related parties (net):		
Fairtrade International	221,236	188,035
FLO-Cert GmbH	13,307	85,074
	234,543	273,109
Accrued expenses	11,911	92,394
Other payables	214,958	117,254
Total trade and other payables	571,826	604,196

11 Deferred revenue

Fairtrade International - Producer support services	-	85,081
The Ministry of Foreign Affairs and Trade (MFAT) - New Zealand	8,852	291,900
Department of Foreign Affairs and Trade (DFAT)	984,717	1,007,786
Total deferred revenue	993,569	1,384,767

Notes to the Financial Statements

For the Year Ended 30 June 2018

	2018 \$	2017 \$
12 Employee Benefits		
Current Liabilities		
Annual leave	116,985	93,349
Non-Current Liabilities		
Long service leave	13,280	13,350

Provision for employee benefits represent amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amount accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the company does not expect the full amount of annual leave to be vested.

The non-current portion for this provision includes amounts accrued for long services leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.

In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. The measurement and recognition criteria for employee benefits has been discussed in Note 3(j).

13 Cash Flow Information

a) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:

Cash and cash equivalents	2,049,079	2,567,911
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b) Reconciliation of result for the year to cash flows from operating activities

Reconciliation of net income to net cash provided by operating activities:

Surplus/(Deficit) for the year	31,150	263,625
Cash flows excluded from surplus attributable to operating activities		
Non-cash flows in surplus:		
- Depreciation and amortisation	40,748	28,155
Changes in assets and liabilities		
- Decrease/ (increase) in trade and other receivables	(99,514)	(37,751)
- (Decrease)/ increase in trade and other payables	(32,370)	(187,542)
- (Decrease)/ increase in deferred revenue	(391,198)	(630,879)
- (Decrease)/ increase in employee benefits	22,966	41,946
Cash flows from operations	(428,218)	(522,446)

14 Leasing Commitments

Operating leases

Minimum lease payments under non-cancellable operating leases:

- Not later than one year	122,395	113,767
- Between one year and five years	103,302	167,616
Total minimum lease payments	225,697	281,383

The properties leased at Level 3, 838 Collins Street, Melbourne, Victoria are non-cancellable leases with a 60 month term, with rental payable in advance. Contingent rental provisions within the lease agreement impose an annual 4% increase.

The property leased at 84c Hurstmere Road, Takapuna, Auckland is a non-cancellable lease with a 24 month term, with rental payable in advance.

The photocopiers leased from Fuji Xerox are for terms between 48 & 60 months.

Notes to the Financial Statements

For the Year Ended 30 June 2018

15 Members' Guarantee

The Company is incorporated under the *Corporations Act 2001* and is a Company limited by guarantee. If the Company is wound up, the constitution states that each member is required to contribute a maximum of \$100 each towards meeting any outstandings and obligations of the Company. At 30 June 2018 the number of members was 3 (2017: 3).

16 Related Parties

a) The Company's main related parties are as follows:

i) Key management personnel:

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity are considered key management personnel.

The totals of remuneration paid to the key management personnel of Fairtrade Australia and New Zealand Ltd during the year are as follows:

	2018	2017
	\$	\$
Short-term employee benefits	403,298	349,600

ii) Other related parties include close family members of key management personnel and entities that are controlled.

Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members.

17 Contingencies

Contingent asset: There may be license fee income for the period up to 30 June 2018 which has not been recorded as revenue due to the balance of this revenue not being able to be reliably measured as at 30 June 2018.

Contingent liabilities: In the opinion of the Directors, the Company did not have any contingencies at 30 June 2018 (30 June 2017: None).

18 Events Occurring After the Reporting Date

The financial report was authorised for issue on 26 October 2018 by the Board of Directors.

There has not arisen in the interval between the end of the financial year and the date of the report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors, to affect significantly the operations of the Company, the results of those operations or the state of affairs of the Company in future financial years.

19 Company Details

The registered office and principle place of business of the company is:

Fairtrade Australia and New Zealand Ltd
Suite 312
838 Collins Street
Melbourne Victoria 3000

Notes to the Financial Statements

For the Year Ended 30 June 2018

20 Table of cash movements for designated purpose

The following table discloses the movements in the following grants:-

- Department of Foreign Affairs and Trade (DFAT)
- The Ministry of Foreign Affairs and Trade (MFAT) – New Zealand
- Indigenous Peoples Assistance Facility (IFAD)
- Fairtrade International – Producer support services (FLO)
- Producer Library Project Funding (PLPF)

	DFAT \$	MFAT \$	IFAD \$	FLO \$	PLPF \$	TOTAL \$
Balance at 1 July 2016	762,914	1,197,928	-	54,804	-	2,015,646
Funding received	1,150,000	-	49,041	49,452	35,367	1,283,860
Funding utilised	(905,128)	(906,028)	(49,041)	(19,175)	(35,367)	(1,914,739)
Balance at 30 June 2017	1,007,786	291,900	-	85,081	-	1,384,767
Funding received	1,030,000	180,932	-	-	-	1,210,932
Funding utilised	(1,053,069)	(463,980)	-	(141,582)	-	(1,658,631)
Balance at 30 June 2018	984,717	8,852	-	(56,501)	-	937,068

Directors' Declaration

In the opinion of the directors of Fairtrade Australia and New Zealand Ltd (the Company):

- (a) the Company is not publicly accountable;
- (b) the financial statements and notes that are set out on pages 8 to 23 are in accordance with the Australian Charities and Not-for-profits Commission Act 2012, including:
 - (i) giving a true and fair view of the Company's financial position as at 30 June 2018 and of its performance, for the financial year ended on that date; and
 - (ii) complying with Australian Accounting Standards – Reduced Disclosure Regime and the Australian Charities and Not-for-profits Commission Regulation 2013 ; and
- (c) there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of the directors:

Dated at Melbourne this 26th day of October 2018.



Valentina Tripp
Board Chair,
Fairtrade Australia and New Zealand



David Head
Chair of Finance & Risk Committee
Fairtrade Australia and New Zealand



Independent Auditor's Report

To the members of Fairtrade Australia and New Zealand Pty Ltd

Opinion

We have audited the **Financial Report**, of the Fairtrade Australia and New Zealand Pty Ltd (the Company).

In our opinion, the accompanying **Financial Report** of the Company is in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission (ACNC) Act 2012*, and the *Australian Charities and Not-for-profits Commission Regulation 2013 (ACNC)* including:

- i. giving a true and fair view of the Company's financial position as at 30 June 2018, and of its financial performance and its cash flows for the year ended on that date; and
- ii. complying with *Australian Accounting Standards Reduced Disclosure Requirements* and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

The **Financial Report** comprises

- i. Statement of financial position as at 30 June 2018.
- ii. Statement of profit or loss and other comprehensive income, Statement of changes in equity, and Statement of cash flows for the year then ended.
- iii. Notes including a summary of significant accounting policies.
- iv. Directors' declaration of the Company.

Basis for opinion

We conducted our audit in accordance with *Australian Auditing Standards*. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the Financial Report* section of our report.

We are independent of the Company in accordance with the auditor independence requirements of the *ACNC Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the Financial Report in Australia. We have fulfilled our other ethical responsibilities in accordance with the Code.

Other information

Other Information is financial and non-financial information in Fairtrade Australia and New Zealand Ltd's annual reporting which is provided in addition to the Financial Report and the Auditor's Report. The Directors are responsible for the Other Information.

Our opinion on the Financial Report does not cover the Other Information and, accordingly, we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the Financial Report, our responsibility is to read the Other Information. In doing so, we consider whether the Other Information is materially inconsistent with the Financial Report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We are required to report if we conclude that there is a material misstatement of this Other Information, and based on the work we have performed on the Other Information that we obtained prior to the date of this Auditor's Report we have nothing to report.

Responsibilities of the Directors for the Financial Report

The Directors are responsible for:

- i. Preparing the Financial Report that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosures Requirements and the ACNC.
- ii. Implementing necessary internal control to enable the preparation of a Financial Report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.
- iii. Assessing the Company's ability to continue as a going concern. This includes disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless they either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objective is:

- i. to obtain reasonable assurance about whether the Financial Report as a whole is free from material misstatement, whether due to fraud or error; and
- ii. to issue an Auditor's Report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with *Australian Auditing Standards* will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error. They are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this Financial Report.

As part of an audit in accordance with *Australian Auditing Standards*, we exercise professional judgement and maintain professional scepticism throughout the audit.

We also:

- i. Identify and assess the risks of material misstatement of the Financial Report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not

detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- ii. Obtain an understanding of internal control relevant to the Audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered Company's internal control.
- iii. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Directors.
- iv. Conclude on the appropriateness of the Directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the Financial Report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the registered Company to cease to continue as a going concern.
- v. Evaluate the overall presentation, structure and content of the Financial Report, including the disclosures, and whether the Financial Report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Directors of the registered Company regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



KPMG



Amanda Bond

Partner

Melbourne

26 October 2018